



## NATIONAL GUARD BUREAU

111 SOUTH GEORGE MASON DRIVE  
ARLINGTON, VA 22204-1382

**S: 28 February 2013**

ARNG-HCM

9 January 2013

### MEMORANDUM FOR SEE DISTRIBUTION

**SUBJECT:** Army National Guard (ARNG) Title 10 Active Guard Reserve (AGR), One Time Occasional Tour (OTOT) Announcement for National Guard, Training and Operations Officer, United States Army Special Forces Command (Airborne) Fort Bragg, NC

#### 1. References:

a. AR 135-18, The Active Guard Reserve Program, dated 1 November 2004.

b. ARNG-HRH Memorandum, Subject: Title 10 Active Guard Reserve Life Cycle Management Strategy and Plan, dated 7 September 2012.

2. The ARNG is seeking applications from highly qualified commissioned officers in the rank of Major or Captain with four years time in grade (TIG) to serve as the National Guard Training and Operations Officer, G3, United States Army Special Forces Command (Airborne), Fort Bragg, NC.

3. Eligibility. Current T32 Active Guard Reserve (AGR) and Traditional Majors or Captains (4 years TIG). T10 AGR officers are not eligible to apply for this position.

4. The selected officer will be accessed into the Title 10 AGR program on a One Time Occasional Tour (OTOT). The tour length is two years and upon completion of the tour the officer will be separated from the T10 AGR program. The selected officer will serve under the authority of Title 10 USC, Section 12301(d) IAW 12310(a).

5. Brief Duty Description. Primary duty is to advise the G3 Operations Officer, U.S Army Special Forces Command (USASFC) Airborne (A) on ARNG Special Forces Operations, Training, Force Modernization, Manning, Mobilization, and Policy. Performs as essential liaison between USASFC, USASOC, NGB, 19<sup>th</sup> and 20<sup>th</sup> Special Forces Groups (Airborne). Works with outside agencies in staffing ARNG Special Forces unit training and operational events, issues, and initiatives. Scope of duties requires attendance at Active Component and ARNG conferences, training exercises, and other events in order to facilitate USASFC (A) vision and Title 10 oversight responsibilities. The selected office will work with the USASFC (A) G3 and ARNG Advisor and will routinely interact with U.S Army Special Forces, ARNG-OD-SO, and U.S Special Operations Command staffs.

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### 6. Prerequisites and Requirements:

- a. Applicants must meet AGR eligibility requirements IAW AR 135-18.
- b. Grade: Major or Captains (4 years TIG).
- c. Branch Requirement: 18A.
- d. Civilian Education: Masters Degree preferred.
- e. Military Education: Intermediate Level Education – Common Core (ILE-CC) preferred.
- f. Assignment History: Successful ARNG Special Forces experience to include mobilization, deployment, and wartime service highly preferred. Successful ODA command required. Additional experience such as company command or staff experience with Special Operations Forces (Group, Special Operations Task Force, Joint Special Operations Task Force or Theater Special Operations Command) will be taken into consideration. State and other non-SOF billets are relevant factors as well.
- g. Security Clearance: Must have a current TS/SCI security clearance or an open SSBI with eligibility for an interim TS/SCI security clearance at the time of application. Submit current Joint Personnel Adjudication System (JPAS) printout.

7. Application. The application consists of the T10 AGR officer application packet and the iPERMS performance folder. HCM will pull the iPERMS performance folder on 1 March 2013.

a. Application procedures and required forms are available on the ARNG GKO website: <https://gkoportal.ngb.army.mil/sites/jobs/default.aspx>. Application packets should be sent to the National Guard Bureau Readiness Center, ARNG-HCM-O, 111 South George Mason Drive, Arlington, VA 22204-1382 or emailed to the POC listed below. All packets must be in accordance with the enclosed application process and be received no later than 28 February 2013.

b. Applications received with postage funded by the US Government for "personal" mail will be destroyed. Applications received with (TAG, MILPO, etc.) endorsements are authorized US Government funded postage. Use of US Government funded overnight or express mail is not authorized.

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c. Individuals are responsible for ensuring their iPERMS records are accurate and complete to include all OERs, college transcripts, diplomas, course completion certificates, awards and a current DA Photo. Officers may visit <https://iperms.hrc.army.mil> to view their record.

d. This announcement will close at 1700 EST on 28 February 2013. Packets received after this time or packets that are not complete IAW the T10 AGR officer application checklist will be returned without action.

8. An accession panel will be held to evaluate the application packets and the iPERMS performance folders pulled on 1 March 2013. The panel will rank order the applicants on an order of merit list (OML) from the best qualified to least qualified to serve in the position. The OML constitutes as a recommendation tool in order to assist the selecting official (Deputy Director, Army National Guard) in determining which applicant should be selected. The Deputy retains the final authority to select the applicant to serve in the position.

9. Point of contact is LTC Ardis Porter, Chief Officer Management Branch, Human Capital Management Division (ARNG-HCM-O), DSN: 329-7524, 703-601-7524, or [ardis.c.porter.mil@mail.mil](mailto:ardis.c.porter.mil@mail.mil).

Encl

  
DENNIS R. CHAPMAN  
COL, IN  
Chief, Human Capital Management Division

DISTRIBUTION:  
STATE CHIEFS OF STAFF  
ARNG SR GUARD ADVISORS  
GKO  
MILPOS

**TITLE 10 AGR  
OFFICER APPLICATION CHECKLIST**

RANK \_\_\_\_\_ LAST NAME \_\_\_\_\_ FIRST NAME \_\_\_\_\_ MI \_\_\_\_\_  
SSN \_\_\_\_\_ DOR \_\_\_\_\_ BR \_\_\_\_\_ STATE \_\_\_\_\_ MRD \_\_\_\_\_  
CURRENT STATUS(circle one): M-Day T-32 ADSW T-10 ADSW Mil Tech TTAD AC USAR COTTAD Other \_\_\_\_\_  
DAYTIME PHONE: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

**PACKET SEQUENCE: Incomplete packets will be returned**

Tab      Requirement

- A \_\_\_\_\_ NGB Form 34-1 (GKO)  
          (1) \_\_\_\_\_ AGR Tour Agreement (GKO)  
          (2) \_\_\_\_\_ One Time Occasional Tour Agreement (if applicable)  
          (3) \_\_\_\_\_ Tour Assignment Preference Statement (GKO)
- B \_\_\_\_\_ BRB
- C \_\_\_\_\_ ORB or DA Form 2-1 - Certified Copy and signed by applicant
- D \_\_\_\_\_ DA Photo (**within last 12 months**)
- E \_\_\_\_\_ DA FORMs 67-9: Last three years consecutive OERs (***Profiled***) and/or AERs  
          **(Must include all profiled Command OERs if not already included)**
- F \_\_\_\_\_ DA FORM 705: Last two consecutive APFT scores, most recent within 12 months.  
          (1) \_\_\_\_\_ DA Form 5500/1-R, Body Fat Content Worksheet (if applicable)  
          (2) \_\_\_\_\_ DA Form 3349, Physical Profile (if applicable)
- G \_\_\_\_\_ TAG Release
- H \_\_\_\_\_ Individual Medical Readiness (IMR) Record  
          (Physical Exam and/or AMC/PHA within 1 year & HIV within 2 years)
- I \_\_\_\_\_ NGB Form 23b
- J \_\_\_\_\_ DD Form 1172 (signed by certified official)
- K \_\_\_\_\_ Security Clearance Verification (JPAS Statement or Memorandum verified by Security Manager)
- L \_\_\_\_\_ Proof of highest military education completed
- M \_\_\_\_\_ Civilian education; all transcripts (photocopies accepted)
- Date Rec'd \_\_\_\_\_ Date Inventoried: \_\_\_\_\_ Date given to AO: \_\_\_\_\_

**(All documents (A-M) are required, Incomplete packets will be returned)**